MEMORANDUM

TO: President Andrew A. Sorensen

FROM: Secretary Thomas L. Stepp

SUBJECT: Planning, Budgeting and Assessment FY 2008-09

DATE: March 27, 2008

Attached is the draft Blueprint of the vision, mission and goals for the Board office referred to in the Planning, Budgeting and Assessment memorandum dated December 19, 2007.

Please let me know if you need additional information.

Attachment

c: Mark Becker, Provost
   Rick Kelly, Vice President and Chief Financial Officer
Vision, Mission and Goals
University of South Carolina Board of Trustees

Vision

Operate the most effective communications arm supporting the governing board of any higher education institution in America.

Mission

Prepare timely, complete, and accurate materials to support the various agenda of the board and its committees. Further, maintain comprehensive, historic minutes of the actions and discussion of the board and its policies. Execute fully the responsibilities outlined in Article X of the Bylaws of the Board of Trustees.

Goals

1. Manage the search process for the selection of the 28th President of the University.

2. Enhance computer communications among the board and between the board and the administration.

3. Enhance administrative preparation by the administration for board meetings and requests.

4. Continue intensive, private board/administrative communications to enhance and improve clarity and efficiency of the setting of University policy.

March 27, 2008